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₹100 ₹100

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GOVERNMENT OF KERALA
e-Stamp

e-Stamp Serial Number : 202627000005770435 Verification Code : 449916674V

Govt. Reference No.(GRN)	: KL035976487202627E
Purpose	: Bond
Amount of Stamp Paper Purchased in Numeral	: ₹100
Amount of Stamp Paper Purchased in Words	: Rupees One Hundred
Stamp Paper Purchased on	: 06/11/2026 11:48:32
First Party Name	: Dr Sr N M Louly Principal
First Party Address	: Mercy College Palakkad
Second Party Name	: District Social Justice Officer
Second Party Address	: Palakkad
Vendor Code & Name	: 14012347 - SARASWATHY R
Treasury Code & Name	: 1401 - District Treasury, Palakkad

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MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding (MoU) is made on this9th day of November 2026, between:

Mercy College, Palakkad(hereinafter referred to as the "First Party"), located at Mercy College Junction, Pallipuram, Palakkad, 678006 represented by Dr. Sr. N M Louly, Principal, Mercy College, Palakkad.

And

District Social Justice Office, Palakkad (hereinafter referred to as the "Second Party"), located at Civil Station, Palakkad, 678001, represented by District Social Justice Officer, Palakkad on behalf of the Director of Social Justice.

The parties hereby acknowledge this MoU as a legal document that facilitates the establishment and development of a collaborative relationship between them.

N.M. Louly
PRINCIPAL
Mercy College, Palakkad-06

MERCY COLLEGE Date: 09/11/26 PALAKKAD, KERALA

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R. SARASWATHY
Collectorate Vendor
PALAKKAD

Purpose

The purpose of this MoU is to establish mutual cooperation between the First Party and the Second Party for the successful implementation of the **Sallapam Project**.

I. Roles and Responsibilities

First Party agrees to:

- Ensure the uninterrupted service of students under the project.
- Ensure that the students strictly follow the instructions and guidelines issued by the Department, in accordance with the Standard Operating Procedure (SoP) and its terms and conditions.
- Provide timely intimation to the Department of Social Justice/Elderline Office regarding the details of students/teachers who are relieved from service or newly joining the service.
- Duly certify (with signature and seal) the payment-related documents (such as vouchers, bills, etc.) submitted by the students to the Department.
- Extend all necessary support to facilitate students in receiving their payments and obtaining work experience certificates.

Second Party agrees to:

- Conduct state/district-level monitoring and evaluation of the project.
- Provide payments to the volunteers/students nominated by the First Party, based on the duly signed proforma, in accordance with the Standard Operating Procedure (SoP) and its terms and conditions.
- Identify colleges at the district level that are willing to collaborate with the project and provide them with necessary guidance and support.
- Ensure assistance for colleges/students who require direct support.
- Undertake follow-up interventions in cases where further mediation is required after the telephonic service is rendered.
- Ensure maximum publicity and promotion of the project.

MERCY COLLEGE Date: 29.11.26 PALAKKAD, KERALA

II. Duration of the Agreement

This MoU shall be valid for a period of one (1) year from the effective date of signing.

III. Extension of the Agreement

Extension of this MoU shall be considered based on mutual discussion and satisfaction of both parties.

IV. Project Monitoring and Evaluation

Both parties agree to jointly monitor and evaluate the progress of the Sallapam Project at regular intervals. The evaluation shall include review of activities, outcomes, and compliance with the agreed terms. Periodic reports shall be prepared and shared between the parties to ensure transparency and effective implementation.

V. Force Majeure

Neither party shall be held liable for any delay or failure in performance of their obligations under this MoU if such delay or failure results from events beyond their reasonable control, including but not limited to natural calamities, acts of government, epidemics, strikes, or other unforeseen circumstances.

VI. Grievance Adjudication

Any disputes, grievances, or disagreements arising under this MoU shall be addressed amicably through mutual discussions between the parties. In the event such resolution is not possible, the matter shall be referred to the Director, Social Justice Department, whose decision shall be final and binding.

VII. General Terms

- This MoU does not create any legal or financial obligations beyond what is stated herein.
- Either party may withdraw from this MoU by giving written notice of 30 days.
- This MoU shall remain valid for the duration specified unless terminated earlier by mutual consent.

MERCY COLLEGE
Date: 09/4/25
PALAKKAD, KERALA

	First Party	Second Party
Signature	N.M. Louly	Ragapriya
Name	Dr. Sr. N M Louly	Ragapriya. K. G.
Designation	N.M. Louly PRINCIPAL Mercy College, Palakkad-06	ജില്ലാ സാമൂഹിക നീതി ആഫീസർ പാലക്കാട് - 678001
Seal	MERCY COLLEGE Date: 09.11.2026 PALAKKAD, KERALA	ജില്ലാ സാമൂഹിക നീതി ഓഫീസർ, പാലക്കാട്, 678001
Date	09/11/2026	09/11/2026